

RRR NETWORK SUB COMMITTEES

The RRR Network Board in 2021 established and formalised four sub committees and introduced a further committee available to RRR Network members only. The aim of the sub committees is to:

- Support the operations of the organisation.
- Capitalise on Board Members skills and expertise.
- Allow Board meetings to focus on strategy rather than operations.
- Board Members to improve knowledge and understanding of the RRR Network's operations to support strategic discourse.
- Create a mechanism for RRR Network members to participate.

1. GOVERNANCE AND RISK COMMITTEE

The Governance committee should ensure there is a framework in place to maintain appropriate controls and protection around the organisation.

Members:

- Elizabeth Brennan
- Heidi Mippy
- Ellen Smith

Main functions of the Committee are:

1. Reviewing all policies include Board Charter - update, what is missing and or create.
2. Providing advice or comment on Constitution queries.
3. Ensuring the Constitution is being adhered to in RRR Network operations.
4. Overseeing the mix of board committees and their separate roles and responsibilities.
5. Ensuring Board performance is reviewed and improved, and an appropriate skill mix is
6. maintained.
7. Induction of new board members.
8. Ensuring AGM meets constitutional requirements.

2. FINANCE AND BUDGET:

This committee is responsible for ensuring there are appropriate budgeting processes in place and to monitor the financial position and performance of the organisation.

Members:

- Sarah Woolford
- Sarah Lang (Chair)
- Millie Milligan (Treasurer)

Main functions of the Committee are:

1. Ensuring a budget is prepared for the organisation in accordance with board policies
2. prior to AGM and following annual audit.
3. Supporting the Audit process through its associated tasks.
4. Reviewing the organisation's periodic financial statements prior to submission to the
5. board, including monitoring the financial positions and performance of the organisation
6. and highlighting any concerns with the board.

RRR NETWORK SUB COMMITTEES

7. Periodically reviewing the format and presentation of financial information to the board
8. and make any recommendations for improvements to the board.
9. Periodically reviewing any board policies relevant to the role and responsibilities of
10. the committee including financial delegations to the CEO and making any
11. recommendations for improvements to the Board.

3. ACTIVITIES AND EVENTS:

The Events committee should develop and monitor a framework in which events and activities are conducted and evaluate the success. This may include what type of events are considered appropriate for the organisation and aligns with the Business Model.

Members:

- Fleur Thompson - Committee Leader (Deputy Chair)
- Heidi Mippy
- Kendall Galbraith (CEO)

Main functions of the Committee are:

1. Reviewing and commenting on the draft activity schedule set by the CEO -
2. annual/bi-annual.
3. Providing feedback on event marketing.
4. Actively promoting events and activities of the organisation to personal networks.
5. Attending events (when possible) and representing the organisation either through
6. welcome speech, actively networking at the event and some logistical support.
7. Post event evaluation discussions with the CEO - what worked and what did not?
8. Assisting AGM logistics.
9. Ensuring event protocols are upheld.

4. STAKEHOLDERS AND MEMBERSHIP:

The Stakeholder and Networking committee should actively identify and engage key stakeholders that will support the organisation in various ways to achieve its outcomes.

- Naomi Evans - Committee Leader (Secretary)
- Kendall Galbraith (CEO)
- Heidi Mippy
- External Support - expression of interest.

Main functions of the Committee are:

1. Building a list of key stakeholders including industry, relationship, and reason.
2. Identifying those who connect and share and those who provide financial support (small,
3. medium and large).
4. Assisting Annual Corporate Members Dinner in Perth.
5. Identifying potential sponsors for events.
6. Creating introductions to new industries and leaders.
7. Reviewing Capability Statement and other marketing collateral to support corporate
8. introductions.
9. Attending external events to represent the organisation.
10. Identifying potential corporate members and inviting them to join. Encourage all suitable
11. contacts to become members of the organisation.

RRR NETWORK SUB COMMITTEES

5. OPERATIONS SUB-COMMITTEE

The role of the OSC is to provide comment and feedback directly to the RRR Network CEO and Deputy Chair on the following activities of the RRR Network on a quarterly basis –

- Events and education activities
- Marketing and Communications
- Membership
- Diversity and Inclusion

Members of the Operations Sub-Committee are:

- Kendall Galbraith (CEO)
- Fleur Thompson (Deputy Chair)
- Jorden Mills
- Kimberly Jones
- Laura Cala
- Leesa Thomas
- Barb Howard

Main functions of this committee are to:

1. Obtain feedback from women on the tone, intention, and the value of RRR Network events and share with CEO and Deputy Chair. This is to assist future design and delivery of events and to ensure they continue to meet the needs of RRR women.
2. Review RRR Network marketing and communications and provide feedback. What is working well and what is not?
3. Comment on membership marketing campaign, benefits, and does it align with the RRR Network's desired target audience? Suggestions to improve? What are the opportunities to attract more women?
4. Consider intersection of the above (events, marketing, and membership) with the RRR Network's Diversity and Inclusion Roadmap.
5. Sub Committee Members to note that feedback is to be discussed in a friendly and supportive manner and all opinions are welcomed and considered but not necessarily acted upon by the CEO.